

SCHOOL RESOURCE OFFICER

Village of Cridersville

Full Time Officer

Performance Responsibilities: The roles of a School Resource Officer (SRO) are identified as 1) Safety expert 2) Problem solver and liaison to community resources, 3) Educator, and 4) Law Enforcement.

School Resource Officer will be a full time employee of the Cridersville Police Department. They will be assigned to Cridersville Elementary during the school days and hours as determine by the Wapakoneta City Schools and to the Village of Cridersville at all other times.

Qualifications:

- Have a valid OPOTA certification
- Become a sworn member of the Cridersville Police Department
- Complete SRO training
- Broad base of knowledge regarding youth, social issues and the criminal justice system
- Ability to work with youth
- Effective oral and written communication skills
- Comply with requirements of Cridersville Police Department to retain status as a sworn officer
- Flexible, patient and even tempered
- Knows how to diffuse hostile situations thru proper de escalation techniques and calming techniques
- Has demeanor and people skills to deal with children and public
- Capable of developing and maintaining a rapport with administration, faculty and staff
- Good role model for students
- Ability to work independently with little supervision
- Not badge or ego driven
- Is or become an effective leader, teacher/presenter
- Demonstrate a consistently high standard of personal fitness and appearance
- Reliably commute or relocate

Responsibilities

- Duty hours will be during school days and events as set by Wapakoneta City Schools and during summer and school breaks as set by Cridersville Police Department
- Complete training as required by Cridersville Police Department
- Become familiar with and knowledgeable of the Village Police Department's Policies and Procedures

- Adapt to a school environment and maintain a commitment to ongoing professional development in working with youth and in a school environment
- Serve as link between the school district, local law enforcement and social service agencies
- Work in conjunction with the school administration in the investigation and due process of serious discipline incidents
- Keep accurate, legible records and reports
- Maintain professional responsibility to serve as a positive role model to students, especially in terms of appropriate attitudes and respect
- Attend regular meetings with school administration to exchange info and ideas
- Keep all information regarding names and actions taken in the strictest of confidence and in accordance with FERPA
- Establish a trusting channel of communication with students, staff, and patrons
- Oversee an in-depth needs assessment to determine needs and approaches at the various schools, including gathering input from the Safety Council
- Conduct ongoing assessments will be required
- Safety and Security of Facilities and Grounds
- Protect school property, staff, students, and patrons while on school property
- Observe, evaluate, and report on traffic around all schools
- Perform ongoing security checks of all school facilities and make recommendations to the school administration
- Investigate criminal activity committed on or adjacent to school property
- Deter misconduct by remaining highly visible in the halls, cafeteria, gymnasium, parking areas, etc
- Work in conjunction with the Safety Council regarding emergency routes, drills, and waiting areas utilized during emergency situations
- Assist the school administration with truancy issues, criminal activities, and anyone causing a disruption on school property
- Enforce state statutes and Village ordinances
- Interview victims, witnesses, and suspects in crime and disorder investigations and follow-up investigations in compliance with law and Board policy
- Report any violations of school discipline to the appropriate administrator
- Notify the appropriate agencies and initiate a report if there is knowledge of or "reasonable cause" to suspect a child of being abused or neglected
- Abide by Board policies, state and federal laws should it become necessary to conduct formal police interviews with students or staff on school property
- Make arrests and takes offenders into custody in compliance with state and federal law
- Conducts lawful searches of persons and property, confiscates and secures evidence and contraband in compliance with state and federal laws
- Provide consultation and be familiar with all community agencies which offer assistance to youth and their families such as, but not limited to, mental health clinics, substance abuse treatment centers, child protective services, domestic violence services, juvenile authorities, and make referrals to such agencies when necessary

- Provide crisis intervention for students in stressful situations
- Coordinate all educational activities with law enforcement officials, local organizations, and school administration
- Work cooperatively with other officers and persons from the criminal justice field as approved by school administration to instruct in areas where the School deems appropriate
- Intervene in student arguments and talk with all persons involved to avoid altercations
- Be available as a resource for teachers
- Empower students with the knowledge of law enforcement efforts and obligations as well
- Inform students of their rights and responsibilities in order to become better informed, lawful citizens
- Working Conditions: To promote safety, the SRO is expected to exercise caution while performing his or her duties
- Duties performed are to be in accordance with appropriate safety regulations and the Wapakoneta City School district policies/procedures
- Oversee safety and security of assigned building
- Perform other specific job related duties as directed by the Village, School Superintendent and/or its designee

Benefits

- Pay: \$25.00 per hour
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Vision insurance
- Day shift during school year